



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC



OFFICE OF THE ASSISTANT SECRETARY

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MEMORANDUM FOR DISTRIBUTION

FROM: SAF/AQ
1060 Air Force Pentagon
Washington, DC, 20330-1060

SUBJECT: Common Systems/ISO9000/Expedited Block Changes

The Secretary's memo, Common Systems/ ISO 9000 Expedited Block Changes accelerates the transition to common, facility-wide processes on existing contracts (Atch. 1). It offers significant potential for cost avoidance to the Air Force on future contracts.

The USD(A&T) memo, Single Process Initiative, authorizes Administrative Contracting Officers (ACOs) to negotiate class contract modifications for contractor single process proposals (Atch 2). Each component affected by a contractor single process proposal will appoint component lead to establish whether a contractor's proposal for using a single process is technically acceptable. For the Air Force, the Single Manager with the majority of contract value affected by the proposal is the Air Force component team leader. The component team leader responsible for working with the contractor, ACO, and all affected Air Force program offices/buying activities to facilitate and coordinate technical acceptability per Tab A in the USD(A&T) memo. The DCMC/CC memo, Adoption of Common Processes at Defense Contractor Facilities, provides implementation guidance to DCMC activities (Atch 3).

I fully endorse this initiative. It targets the improvement of both technical and management processes at our contractor facilities. There is significant long term mutual benefit in the transition to single, facility-wide processes at contractor facilities. Air Force program offices/buying activities must work with their ACO, contractors, and component lead to ensure a smooth transition to single processes that meet user requirements. SAF/AQ point of contact is Col Terry Talbot (DSN 227-1417 or (703) 697-1417) or Mr. Ryan Bradley (DSN 225-4980 or (703) 695-4980) in SAF/AQXM.

Attachments:

1. SECDEF Memo, Dec. 6, 1995
2. US(A&T) Memo, Dec. 8, 1995
3. DCMC/CC Memo, 11 Dec, 1995

DARLEEN A. DRUYUN
Acting Assistant Secretary
of the Air Force (Acquisition)

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